

HAWAII STATE DEPARTMENT OF EDUCATION

PROCUREMENT AND CONTRACTS BRANCH

August 28, 2023

ADDENDUM B

TO

REQUEST FOR PROPOSALS

**RFP D23-153**

PROVIDE ADULT EDUCATION MARKET RESEARCH SERVICES  
FOR THE HAWAII STATE DEPARTMENT OF EDUCATION

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**The following change is hereby made:**

- Replace RFP Section 4.6, Proposal Organization and Content, with the following:

Proposals shall be organized in this order:

Table of Contents:	The table of contents shall clearly identify the material by section and by page number.
Section 1:	Proposal Identification and Information Form (Appendix A)
Section 2:	Executive Summary
Section 3:	Offeror Qualifications (including subsections: Offeror History and Background, Offeror Reference Form / Offeror Experience (Appendix B), Project Team Organization, Project Team Staffing, and Information/Data Security and Confidentiality)
Section 4:	Subcontractors (if any)
Section 5:	Proposed Solution; Technical Proposal
Section 6:	Price Proposal
Attachment A:	Proof of Compliance Documents

Additional information about specific requirements of each section follow.